

Libby Area Technical Assistance Group, Inc.
PO Box 53, Libby, MT 59923
July 13, 2004 Meeting Notes

SDMS Document ID



2031004

(Note: bold items within paragraphs are action items agreed upon.)

Board Member Attendees:

Gayla Benefield

Eileen Carney

Clinton Maynard

Jan Meadows

Mike Noble

LeRoy Thom

Les Skramstad

Employees/Contractor Attendees:

Cheryl Fox

Gordon Sullivan

1) Call to Order approximately (7:20 pm)

2) Introduction of Geoff McKenzie of CDM to TAG. He is the Design Manager for CDM, design that come up in the field, and he helps Scott Sapermauoh with any design questions that come up during construction. He is here for any questions regarding any their role and their tasks that they performance including their performance of their job. During the next couple of months they will be attending meetings hearing what TAG has to say regarding their job how they can improve and to provide education to TAG and the community about what they do, how they do it, how it has been done over the past two years. They are committed to their work the right way in Libby and understand they are part of a team for this work. They will be looking to TAG to gain input so they can do it better. They would like to provide presentations on the things that they do to TAG and the community. In general they do everything to the best of their ability, there has been approximately 200 properties cleaned up to date.

Gordon stated that he has personal concerns regarding design and quality and how that impacts particular properties in Libby. Primarily there are concerns regarding mistakes that create a high potential for future exposure. Certified inspections needs to be done to eliminate any leeway for mistakes. To date, Geoff stated that has is no certified inspections of any properties. This is a program with EPA regarding how the approach of an investigation would be done; this has lead to the CFS process. This is a screening process of a property that decides if something is present at the property that warrants a cleanup. The next step would be a pre-design investigation that looks for specific things to determine whether work needed to be done for the cleanup and a work plan for that cleanup. When work is done then some sort of clearance would be done (soil samples and/or air monitoring). Decisions need to be made regarding the amount of work to be done. These decisions involve access, existing electrical work, and how sensitive is the inspections (detailed inspections versus spot check inspections). This is a cost effective program but still find what is there. Sometimes during construction areas are found that was not found in the initial inspection, because the difference between a detailed vs. spot inspection.

Gordon asked how much of the project is driven by cost effectiveness versus protective engineering. Geoff responded that the idea is to be protective engineering, with a balance that is tried to be achieve. The goal is to meet the technical memo generated by Jim (EPA). Gordon stated that we are not here to cost effectively clean up the properties, but to stop the exposure. Geoff responded that we are here to stop the identified exposure, if it is a well contained than it is not an identified exposure. We are not here to stop exposure, but we are here to lower risk of

exposure as well as we can with the budget given. EPA is trying to get more money to a certain level to allow more cleanups. Les stated that the properties need to be cleanup right the first time.

Continued discussion regarding if asbestos should be removed from walls to prevent future exposure regarding future remodeling, future demolition etc. EPA does not anticipate coming back to cleanup any properties. If in the future exposure warrants lower standards of exposure, EPA anticipates coming back to very few properties for cleanup (Wendy Thomi). What is Gordon's concern is not necessarily the trace analysis but the "tons and tons" of non-detect analysis.

3) Gordon Sullivan announced that Gary "Red" Morton has resigned as a TAG Member due to health problems. A note of resignation was received from Red. It was recommended that a letter of appreciation be sent to Red for his efforts on the TAG board.

4) Clinton Maynard also announced his resignation effectively immediately due to personal reasons. A note of resignation was received at the end of the board meeting.

5) Discussion followed regarding the Loomis Property (scheduled for demolition the later part of August 2004). It is scheduled to be demolition; this provides an opportunity to study the methodology of demolitions of contaminated properties. Is it possible to demolish properties without exposing the community to exposure? To date two properties have been demolished, samples of both properties have been available to Gordon. Zero "hits" were recorded on one of the properties (second hand store) as it was demolished. Either the sampling failed or with sufficient water demolishing properties can be completed without exposure to the community. Sampling was completed outside of the fire perimeter and within 100' north of the fire location (the main monitor down wind). Another monitor was up wind approximately 250' south of the site. This pattern was repeated at the second site of demolition (on Wisconsin). Results of sampling for both sites were the same. It was stated that during the mining process, when the train would go by full of vermiculite you could set a monitor probably on either side within 100' and maybe not get a hit, but if you go one-half a block down the street, and find someone very sick from asbestos. It was recommended in the future, to go outside the fire perimeter for testing. It was reported that asbestos fibers falls at a rate of one foot per hour (in a contained room) and documented by Dr. Jerry Spears. It will attach itself to certain particles and fall at a much greater speed. The drop test that EPA relies on is the same test that WR Grace did in 1975, this is the same drop test that Chris Wise put together in his risk memorandum. That drop tests shows that in 28 minutes the level of airborne fiber dropped in half. From 11 fibers per cc in the air to 8.6 fibers. This information may be critical regarding the obtaining of hits for samples during demolition of properties. Gordon asked for board approval to conduct this engineering modeling (drop analysis study) with CDM.

6) The initial draft memorandum regarding the Loomis Property that goes from four to eight perimeter samples. CDM would like to take this memo for review with TAG (Gordon). **LeRoy Thom made the motion to accept this memorandum, Mike Noble second the motion. All Board members were in favor.**

7) A review of information regarding the Stimson property. Paul Rumelhart was not available for any updates. Monies have been applied by the Port Authority and to get EPA to match monies for property assessment. TAG will try and obtain copies of their documentation for review.

8) A discussion regarding taking of meeting minutes versus secretary notes. **LeRoy Thom made a motion that TAG is not required to keep tapes on record, after written approval of meeting minutes; Jan Meadows second the motion. All Board Members were in favor.**

9) **Mike Nobel made a motion to accept minutes as written from June 8, 2004; Jan Meadows second the motion. All Board Members were in favor.**

10) Gordon's contract is completed; it was decided to hold an Executive Board meeting on Tuesday July 27th at Henry's Restaurant. During this meeting the following documents will be reviewed:

- 1) Technical Advisor (Gordon's) Contract
- 2) Quarterly Report(s) – first and second quarter reports.
- 3) Grant Renewal Document

11) Report update on Administrative Grant:

- Information is needed from the Technical Advisor for:
 - Activity Reports for 2003 are needed for June, August, September and December.
 - This information is needed before the Audit Committee (Mike, JoElyn, Abe and Cheryl) and meet to review the findings.
- Audit Update:
 - YTD for 2003 TAG spent \$21,031.30.
 - YTD as of July (inclusive) TAG spent \$20,177.81.
 - Total grant monies (\$50,000) spent TAG spent \$41,209.11.
 - Monthly expenditure average is between \$2,900 and \$3,000 a month.
 - Currently TAG has almost three months grant monies remaining.
- Grant Application Update:
 - Grant reapplication needs to be completed and received by EPA in Helena by August 1, 2004.
 - TAG has approximately 2.98 months of monies remaining; this should cover August, September and October.
- Other items that need to be addressed:
 - TAG owes EPA in Helena (Danette Quick) a number of items. This is in line and will be completed before August 1, 2004.
 - In-Kind match will be needed from all Board Members (including CAG).
 - Signature page for the Credit Union to discuss bank matters from the Grant Administrator. This was completed.
 - Petty cash issues should be tabled due to the lack of current funds.
 - The EPA grant administrator will not reimburse any TAG Board Member travel expenses to Denver. EPA in Libby proposed an invitational travel expenses to be covered by their organization (for four people). A date for the Denver trip is tentative for September 2004.

12) Wendy Thomi requested a current sheet of all TAG Board Members.

13) Status of the Work Plan and get it back to the Executive Board. Please forward your corrections to Gordon as they get done for editing. This is expected to be finished

14) It was recommended to get the Stimson property cleaned up and removed from the Superfund Site and moved to a Brownsfield Site, this is not possible until the area in Lincoln County is all removed from the Superfund Site.

15) Board Training Session: This has been tentative scheduled at 6:00 on July 20th to be held at FV Community College. Binders for Board members will be delivered before or at the board training session.

16) Gordon proposed two additional sub-committees:

- Health and Safety sub-committee no funds have been set aside for this project. As long as this sub-committee works within the scope of the Technical Advisor's work plan, monies from the Technical Advisor's funds will become available. **Eileen Carney made a motion to accept this sub-committee, Jan Meadows second the motion. All Board members were in favor.**
- Communications Division sub-committee – Wendi Thomi is working to improve communications within the community. Gordon is asking for 20 hours of sub-contract hours for Helen Clarke to publish the technical aspects of TAG and the needed education process. A web site will be developed out of this process. Due to the current financial situation with TAG this sub-committee has been tabled until the next meeting.

17) Executive Board Meeting – Tuesday, July 27th at Henry's Restaurant – discussion items:

- Gordon's contract (signature needed)
- First and Second Quarterly Report
- Grant Renewal Document
- TAG documents required for Danette Quick
- In-Kind match needed

18) Geoff of CDM would like the opportunity to have formal presentations to TAG inviting the public regarding their work and continued effort towards the cleanup.

- It might be possible to have presentations by organizations other than TAG for public education. It would be necessary to have advance notice of the subjects for TAG to provide input and publication to the newspaper (and radio) for public attendance. Publication to the newspaper is needed by close of business on the first Monday of each month to provide notice time for the second Tuesday of the month TAG meeting.
- At the next meeting it was proposed to bring Tim Wall, CDM's overall Project Manager for a presentation on CDM's background and what their role is in the cleanup. Another month it is proposed to have Shawn Oliveira do a presentation on Health and Safety, and another month Geoff can do a presentation on design criteria. It will be necessary to have TAG provide input for this presentation.
- It was proposed to have the first hour for presentations and the second portion of meetings for TAG business.

Next meeting is scheduled for August 10th 7:00, FV Community College.

A motion to adjourn the meeting was held at approximately 9:45 p.m.